



Chairperson Arlyn Uhrmacher called the regular meeting of the Southeast Community College Board of Governors to order at 3:02 p.m. on Tuesday, October 15, 2024, at the Southeast Community College, Lincoln Campus, 8800 O Street, Lincoln, NE.

ROLL CALL:

Present:

Kathy Boellstorff, Johnson
Chuck Byers, McCool Junction
Brandon Gunther, Hickman
Vicki Haskell, Fairbury
Joann Herrington, Lincoln
Carina McCormick, Lincoln
Nancy Seim, Lincoln
James Sherwood, Lincoln
Neal Stenberg, Lincoln
Kristin Yates, Lincoln
Linda Hartman, Faculty Representative
Arlyn Uhrmacher, Lincoln

Absent:

None

Chairperson Uhrmacher welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Uhrmacher stated the public meeting notice had been published in the Lincoln Journal Star on Monday, October 7, 2024, as well as posted on the bulletin board in the Area Office and on the website. He indicated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairperson Uhrmacher indicated that supplementary materials were available for the public, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, item number 11. To testify during this time any member of the audience may approach the Board. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

CONSENT AGENDA

Mr. Stenberg moved approval of the consent agenda. Seconded by Dr. Sherwood.

- 1) Approval of Agenda as Presented
- 2) Approval of Minutes of September 24, 2024, Special Meeting (Budget Hearing) and Regular Board Meeting

- 3) Approval and Ratification of Bills and Claims
- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring/Resignations/Terminations of Instructional Staff

Chairperson Uhrmacher asked for discussion. There were none.

Roll call vote follows:

FOR (11):

Stenberg
Sherwood
Seim
Boellstorff
Byers
Gunther
Yates
Herrington
McCormick
Haskell
Uhrmacher

AGAINST (0)

ABSENT (0):

Motion Carried

Kathy Boellstorff:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to the following voucher numbers and vote to approve all other bills and claims and all other Consent Agenda items:

- V0890599

FINANCIAL REPORT

Financial Summary through September 30, 2024

General Fund	Budget 24-25	Year to Date through September 30, 2024			
		Budget	Actual	Variance	% Variance
Revenues:					
State aid	30,702,844	3,070,284	3,070,284	-	--
CCFF	63,199,019	6,319,902	6,319,902	-	--
Tuition	16,947,158	8,304,107	8,117,342	(186,765)	-2.25%
Other	1,309,158	327,290	680,018	352,728	107.77%
Total Revenues	112,158,179	18,021,583	18,187,546	165,963	0.92%
Expenses					
Personal services	89,727,123	22,431,783	19,930,818	(2,500,965)	-11.1%
Operating	20,299,999	5,075,000	5,431,984	356,984	7.0%
Travel	565,780	141,446	65,604	(75,842)	-53.6%
Equipment	1,565,277	325,088	395,299	70,211	21.6%
Total Expenses	112,158,179	27,973,317	25,823,705	(2,149,612)	-7.7%
Net Position	-	(9,951,734)	(7,636,159)	2,315,575	

Dr. Illich reviewed the financial report for the period through September 30, 2024. He also reviewed the investment accounts.

The budget report ending September 30, 2024 showed:

- Percentage of Budget year: 25%
- Percentage of Budget spent: 25%
- Percentage of Board budget spent: 13%

Ms. Boellstorff moved acceptance of the financial report. Seconded by Ms. Haskell.

Chairperson Uhrmacher asked for discussion. There were none.

Roll call vote follows:

FOR (11):

- Boellstorff
- Haskell
- Yates
- Sherwood
- McCormick
- Haskell
- Seim
- Gunther
- Byers
- Stenberg
- Herrington
- Uhrmacher

AGAINST (0)

ABSENT (0):

Motion Carried

BOARD MEMBER REPORTS

Ms. Boellstorff attended the last Strategic listening session in Falls City. She mentioned the learning center had a great turnout and a lot of good feedback was received.

Dr. McCormick mentioned that she met with Dr. Illich to go over the ACCT presentation.

Dr. Sherwood mentioned LPS Superintendent Dr. Gausman spoke at the Kiwanis Club and mentioned that TCA had been growing rapidly.

Mr. Uhrmacher said he was not able to attend the Six Region meeting, but attended the Global Education Fundraiser.

BOARD TEAM REPORTS

Executive. Chairperson Uhrmacher stated the Executive Team met prior to the board meeting on September 25th, to set the meeting agenda.

Equity and Human Resources. Dr. McCormick stated the team met prior to the Board meeting and worked on their team survey.

Finance & Facilities. Ms. Boellstorff stated the team met prior to the Board meeting. She provided an overview of the status of projects included on the Facilities Project Status chart and upcoming projects. She mentioned that the team discussed the Lincoln parking lot, adjacent to the welding facility and received lots of bids and a decision had been made.

Planning. Ms. Seim stated the team met prior to the board meeting. She mentioned they discussed the strategic planning update and the preliminary findings will be presented to the full board in November. She also mentioned the team worked on their team survey.

NCCA Representative. Mr. Byers stated the NCCA board discussed the evaluation of Courtney Whittstruck, Executive NCCA Director and mentioned that the NCCA annual conference will be in Norfolk on November 3 and 4.

TCA Joint Board. Mr. Uhrmacher stated there were no meetings but TCA is celebrating their 10th year.

PRESIDENT'S REPORT

Dr. Illich reported on the following:

- Dr. Bev Cummins had been working on programs and asking the board for approval in the November meeting. He mentioned that the board will receive a packet with information next week for the board to review.
 - Only 3 out of the 10 have a financial impact
 - Utility Lineworker are in very high demand

- Local groups are requesting programs for dental hygienist
- IR team also provided data information on the need for certain programs

Dr. Sherwood asked about repurposing faculty to fill these programs? Dr. Illich stated that the board will get that information to review before the next meeting.

- Tentatively scheduled a meet and greet for November 20.
 - 1 ½ hours long
 - Dr. Illich will present
 - Tour of Sandhills Global and Welding facility
- Ribbon Cutting for Sandhills Global in January
- Nebraska Community College Insurance Trust
 - Part of the program for 30 years
 - Asking for board approval on a three-year contract
- HLC presentation
 - Prison Education Program

FACULTY ASSOCIATION REPORT

Ms. Hartman will provide the board with some upcoming events.

STUDENT ACTIVITIES REPORT

Sydney Koll, Lincoln Student Senate President, mentioned some student highlights that had occurred this past month. She mentioned they had a suicide prevention, free ice cream, and relaxation day that had tremendous turnouts.

She provided an update on the members in the student Senates. She mentioned that the student Senate had started with 14 students and are now at 27. Ms. Koll mentioned that the student Senates appreciated the listening session being held for them to know of what was going on at the Lincoln campus. She also mentioned that the food bank has been low and are trying to figure out ways to get donations.

Ms. Koll mentioned attending the Nebraska Water company meeting and listened to a lot on informative sessions. She mentioned Nebraska would be the first state since 2014 for climate action.

Mr. Uhrmacher mentioned that the Planning team had discussed the listening session that was held for student senates and wanted them to be aware that they appreciated the feedback.

PUBLIC COMMENT

Chairperson Uhrmacher asked for public comment. There was none.

ADMINISTRATIVE PRESENTATION/BOARD REVIEW

2024 Nebraska Open Check Presentation

Ron Mogul, Nebraska Public Power District, Board Member presented the 2024 Nebraska Open Check for all three campuses.

- 33rd annual tournament
- 100s of student had tuition paid
- Southeast Community College received \$15,000 total
 - Beatrice \$5000
 - Milford \$5000
 - Lincoln \$5000

HLC Review Update

Dr. Tom Bordekircher, provided an HLC review of Southeast Community College.

- Institutional accreditation
 - HLC's role in promoting continuous quality improvement
- SCC had grown and improved miraculously in the last 5 years
- SCC is an institution that he invited people to go and see how to get it done
- Types of Accreditations
 - Institutional
 - Evaluate entire institution
 - Voluntary membership
 - Title IV funding attached to institutional accreditation in the 1970s.
 - It is now required by the state
 - Post-secondary education
 - HLC Members institutions
 - Community colleges
 - Bachelor and residential
 - Regionals comprehensive
 - Faith-based
 - Summary of changes to criteria
 - Mission reflective
 - Removal of subcomponents
 - Smaller titles
 - Language refinement
 - Criterion 1
 - Mission and diversity of society
 - Criterion 2
 - Integrity
 - Transparency
 - Board Governance
 - Academic freedom and freedom of expression

- Knowledge of acquisition
- Educational Programs
 - Learning outcomes and goals
- Exercise of intellectual inquiry
- Sufficiency of faculty and staff
- Support for student learning and resources for teaching
- Criterion 3
 - Assessment of student learning
 - Quality of the program
 - Program review
 - Student success outcomes
 - New
 - Time consuming
 - Government wants student success outcomes
- Criterion 4
 - Effective administrative structures
 - Planning for quality improvement
- SCC's Story
 - One of the first out the door in the process
 - Process consideration
 - Current state of PEP approvals for SCC
 - Tom's role in the past and how he is helping in the process
- Programmatic

Chairperson Uhrmacher declared the Board in recess at 4:45 p.m.

Chairperson Uhrmacher declared the Board in regular session at 5:00 p.m.

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

Authorize Construction of Permanent Parking Lot Improvement Project on Lincoln Campus

Mr. Stenberg motioned that the Board of Governors of the Southeast Community College Area should and does hereby authorize construction of a permanent parking lot improvement project on the College's Lincoln Campus and approves and adopts the included Resolution. Seconded by Mr. Byers.

RESOLUTION

BE IT RESOLVED by the Southeast Community College Area, a Nebraska community college under the laws and statutes of the State of Nebraska, at this regular meeting of its Board of Governors ("College"), that the permanent parking lot improvement project on the College's Lincoln Campus ("Project") is hereby authorized and approved;

BE IT FURTHER RESOLVED that the College authorizes and approves the award of a construction contract to the lowest responsible bidder, K2 Real Estate Development, LLC, d/b/a K2 Construction, to be the general contractor for the Project, in a contract amount of \$1,596,000, plus an owner’s contingency amount not to exceed \$154,000;

BE IT FURTHER RESOLVED that the College authorizes and delegates authority to the College President, or designee, to negotiate, sign, execute and deliver a construction contract with the above-named general contractor, and any documents or agreements called for in such construction contract, for and on behalf of the College, to sign and approve any contract amendments, modifications, and change orders, and to retain any necessary professionals for assistance, to pay the contract amount and expenses and all transaction costs, change order increases, owner’s contingency, and expenses related to the Project to be performed and completed, and to take or cause to be taken all other action necessary or appropriate to complete any requirements or obligations under the construction contract.

Chairperson Uhrmacher asked for discussion. There were none.

Roll call vote follows:

FOR (11):	AGAINST (0)	ABSENT (0)
Stenberg		
Byers		
Boellstorff		
Gunther		
Haskell		
Herrington		
McCormick		
Seim		
Sherwood		
Yates		
Uhrmacher		

Motion Carried

LEGAL COUNSEL REPORT

Derek Aldridge, Legal Counsel, stated there was no report.

TIME AND PLACE FOR NOVEMBER MEETING

Chairperson Uhrmacher stated the next meeting will be a work session and regular Board meeting at 1:00 p.m. on November 19, 2024, at the Beatrice Campus, Academic Excellence Center, rooms 134. Lunch will be provided at 12:00 pm and teams will meet at 12:30pm.

GOOD OF THE ORDER

Ms. Hartman mentioned the Internship Fair is on October 24, 2024. She also mentioned how thankful she was for the presentation Dr. Bordekircher made and thanked Dr. Illich, Shawna, and SCC employees.

Ms. Boellstorff mentioned Butter braid fundraiser for scholarship will begin soon.

Mr. Uhrmacher mentioned being a part of a car club that had awarded scholarships to students was celebrating their 20th years.

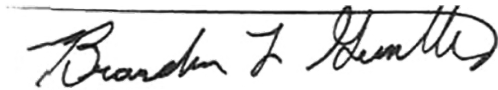
Dr. Sherwood mentioned reading an article about the naming right of the second floor of the health science building.

Mr. Uhrmacher mentioned that Milford faculty and staff outstanding award is October 25, 2024 and mentioned the December meeting will be held at 2pm, dinner to follow, and graduation at 6:00 pm at PBA.

ADJOURNMENT

Chairperson Uhrmacher adjourned the meeting at 5:11 p.m.

Brandon Gunther

A handwritten signature in black ink that reads "Brandon F. Gunther". The signature is written in a cursive style and is positioned below the printed name.

Secretary

**SOUTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS REGULAR MEETING****Tuesday, October 15, 2024**Southeast Community College
Lincoln Campus
8800 O Street, Lincoln, Nebraska
Rooms C316

- | | |
|---|-----------|
| 1. Meeting Called to Order | 3:00 p.m. |
| 2. Roll Call | 3:03 |
| 3. Public Meeting Law Compliance Statement | 3:05 |
| 4. Consent Agenda | 3:07 |
| a. Action Item - Review Agenda; Move Action Items to Regular Agenda
and/or Approve Consent Agenda Items | |
| 1) Approval of Agenda as Presented | |
| 2) Approval of Minutes of September 24, 2024, Special Meeting
(Budget Hearing) and Regular Board Meeting | |
| 3) Approval and Ratification of Bills and Claims | |
| 4) Approval of Personnel Changes for College Administrative and
Support Personnel | |
| 5) Approval of Hiring/Resignations/Terminations of Instructional Staff | |
| 5. Financial Report | 3:12 |
| 6. Board Member Reports | 3:22 |
| 7. Board Team Reports | 3:27 |
| 8. President's Report | 3:37 |
| 9. Faculty Association Report | 3:52 |
| 10. Student Activities Report | 3:57 |
| 11. Public Comment | 4:02 |
| 12. Administrative Presentation/Board Review | |
| a) 2024 Nebraska Open Check Presentation | 4:07 |
| b) HLC Review Update | 4:17 |
| BREAK | 4:47 |
| 13. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO: | |
| a) Authorize Construction of Permanent Parking Lot Improvement
Project on Lincoln Campus | 4:57 |
| 14. Legal Counsel Report | 5:02 |
| 15. Times and Place for November Work Session & Regular Meeting | 5:04 |

16. Good of the Order

5:07

17. Adjournment

5:10

NOTE: The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

The Lincoln Journal Star
PO Box 81609
(402) 473-7448

State of Pennsylvania, County of Lancaster, ss:

Rachel Cozart, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of The Lincoln Journal Star, a legal newspaper printed, published and having a general circulation in the County of Lancaster as that and state of Nebraska, and that the attached printed notice was published in said newspaper and that said newspaper is the legal newspaper under the statute of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

PUBLICATION DATES:

Oct. 7, 2024

NOTICE ID: yv32mK2qjDQMvkDxOMh5

PUBLISHER ID: COL-NE-1002508

NOTICE NAME: October 15, 2024 Regular Meeting

Publication Fee: \$18.65

Rachel Cozart

(Signed) _____

VERIFICATION

State of Pennsylvania
County of Lancaster

Commonwealth of Pennsylvania - Notary Seal
Nicole Burkholder, Notary Public
Lancaster County
My commission expires March 30, 2027
Commission Number 1342120

Subscribed in my presence and sworn to before me on this: 10/07/2024

Nicole Burkholder

Notary Public

Notarized remotely online using communication technology via Proof.

**NOTICE OF THE
MEETING OF
THE BOARD OF
GOVERNORS OF
THE SOUTHEAST
COMMUNITY
COLLEGE AREA**

October 15, 2024 3:00 P.M.
Location: Lincoln Campus
8800 O Street, Lincoln, Nebraska
Rooms C316

Notice is hereby given that the regular meeting of the Board of Governors of the Southeast Community College Area, will be held at 3:00 p.m. on October 15, 2024, at the Southeast Community College Lincoln Campus, rooms C316, or other location therein, 8800 O Street, Lincoln, NE. The agenda for the meeting, kept continuously current, is available for public inspection during regular business hours at the Lincoln Campus, 8800 O Street, Lincoln, Nebraska.

THE BOARD OF GOVERNORS OF
THE SOUTHEAST COMMUNITY
COLLEGE AREA
COL-NE-1002508 10/7 ZNEZ

SOUTHEAST COMMUNITY COLLEGE

Personnel Changes

October 15, 2024

Personnel Report: Staff (Non-Faculty)

ACTION TAKEN										
NAME	ASSIGNMENT	RANK	SALARY	AD	RP	RS	RT	TR	EFFECTIVE DATE	COMMENT
Colton, Nancy	Administrative Director, Payroll	A5						X	10/7/2024	Transfer to Replace
Hosch, Matthew	Student Services Business Analyst	N17			X				10/28/2024	Transfer to Replace
Lien, Cynthia	SENCAP Faculty Liaison	P1		X					10/14/2024	New Position – Expanded Budget
Regan, Thomas	Custodian II	N12				X			9/30/2024	Resignation
Stanczyk, Jordan	Student Affairs Technician	N10				X			9/19/2024	Resignation

AD=Addition

RP=Replacement

RS=Resignation

RT=Retirement

TR=Transfer



SOUTHEAST COMMUNITY COLLEGE

Personnel Changes

October 15, 2024

Personnel Report: Staff (Faculty)									
ACTION TAKEN									
NAME	ASSIGNMENT	SALARY	AD	RP	RS	RT	TR	EFFECTIVE DATE	COMMENT
Cuandon Godoy, Luz Lizeth	Instructor, Human Services			X				01/14/2025	Replace

AD=Addition

RP=Replacement

RS=Resignation

RT=Retirement

TR=Transfer



SOUTHEAST COMMUNITY COLLEGE
Approved Position Requisitions

Application Deadline Date	Job Title	Justification	Status as of 10/08/2024
Open Until Filled	Aide - Child Development Center (PT)	Replacement	
Open Until Filled	Assessment Team Member, Adult Education (PTT)	Replacement	
Open Until Filled	Coffee Shop Barista (PT)	New	
Open Until Filled	Custodian - PT (Multiple Positions Available)	Replacement	To Team
Open Until Filled	Head Women's Basketball Coach (PTT)	Replacement	To Team
Open Until Filled	Head Women's Soccer Coach (PTT)	Replacement	To Team
Open Until Filled	Instructor, Practical Nursing - Beatrice and Milford (FT)	Replacement	
Open Until Filled	Instructor, Practical Nursing (FT)	Replacement	
Open Until Filled	Interdisciplinary Center Coordinator (FT)	Replacement	
Open Until Filled	Kitchen Assistant - Child Development Center (PT)	Replacement	
Open Until Filled	Maintenance Worker II - Electrician (FT)	Replacement	
Open Until Filled	Prison Education Program Tutor (PTT)	New	
5/27/2024	College Advisor (PT)	Replacement	To Team
7/11/2024	Administrative Assistant I (PT)	Replacement	To Team
8/1/2024	Student Services Business Analyst (FT)	Replacement	To Team
8/7/2024	College Advisor (PT)	Replacement	To Team
8/7/2024	Custodian I (FT)	Replacement	To Team
8/15/2024	Custodian - PT Weekend	Replacement	To Team
8/15/2024	Residence Life Manager (FT)	Replacement	To Team
8/21/2024	Administrative Director, UPWARD Prison Education Program (FT)	New	To Team
8/21/2024	Instructor, Horticulture & Turfgrass Management	Replacement	To Team
8/28/2024	Administrative Director, Payroll (FT)	Replacement	To Team
9/11/2024	SENCAP Faculty Liaison (FT)	New	To Team
9/16/2024	SENCAP Coordinator (FT)	New	To Team
9/18/2024	Admissions Counselor (FT)	Replacement	To Team
9/22/2024	College Advisor (FT)	Replacement	To Team
9/22/2024	Custodian I (FT)	Replacement	To Team
9/23/2024	Associate Director, Financial Aid (UPWARD) (FT)	New	To Team
9/23/2024	Chief Information Officer (FT)	Replacement	To Team
9/24/2024	Administrative Assistant I, Admissions (FT)	Replacement	To Team
9/24/2024	Website Producer (FT)	Replacement	To Team
9/26/2024	Project Coordinator - BioME (PTT)	Grant-Funded	To Team
9/30/2024	Associate Director, Financial Aid (FT)	New	To Team
10/1/2024	Administrative Assistant I - Child Development Center (PT)	Replacement	To Team
10/7/2024	Apprenticeship Program Director (FTT)	Replacement	To Team
10/7/2024	Information Systems Business Analyst (FT)	Replacement	To Team
10/7/2024	Information Systems Analyst/Programmer (FT)	New	To Team
10/7/2024	Community Education Coordinator (PT)	New	To Team
10/8/2024	Assistant Director, Child Development Center (FT)	Replacement	
10/9/2024	Associate Dean, Arts & Sciences (FT)	Replacement	

SOUTHEAST COMMUNITY COLLEGE
Approved Position Requisitions

Application Deadline Date	Job Title	Justification	Status as of 10/08/2024
10/10/2024	Instructor, Associate Degree Nursing (FT)	Replacement	
10/10/2024	Instructor, Practical Nursing (FT)	Replacement	
10/10/2024	Account Clerk III (FT)	Replacement	
10/14/2024	Associate Vice President, Milford Campus (FT)	Replacement	
10/16/2024	Associate Dean, Manufacturing, Welding, & Electronics (FT)	New	
10/21/2024	Instructor, Land Surveying & Civil Engineering Tech (FT)	Replacement	
10/21/2024	Campus Assisstant (PT)	Replacement	
10/21/2024	Student Affairs Technician (FT)	Replacement	
10/22/2024	Instructor, Building Construction Technology (FT)	New	